



AGREEMENT BETWEEN THE HARROW & COLCHESTER CHAMBER OF COMMERCE

&

THE GRAND PRIZE WINNER OF THE WIN THIS SPACE CONTEST

Eligibility

The contest is open to all legal residents of CANADA, who are 19 years of age or older, and residing in the Province of ONTARIO at the time of submitting an entry to the “WIN THIS SPACE” competition.

Proposed business can be independently owned (sole proprietorship) or owned by 2 people (partnership), however no franchises will be considered.

If the candidate is a current local business owner, application must be with the intent to introduce, open and operate a concept, which will offer a new element not promoted in the existing location, or expand upon and highlight an element that would be removed from the existing location. Candidates must be willing to commit to signing a minimum 1-year lease from one of the participating spaces, which are available for lease as at the end of the competition.

Candidates must have submitted an entry into the competition by 4 pm on October 12, 2018 to have their idea considered as part of the competition.

The judging panel will select the top 30 ideas to advance to the next phase of the competition and receive a series of 2 FREE Business Plan Development Workshops presented by SBC (Small Business Centre).

Official Rules and Regulations

In-kind prizes (including gift certificates) are not transferable and may not be redeemed for cash. Prize winners may not request substitutions. Printed business plan proposals submitted for consideration to the competition may not be returned.

The Judging Panel will review all completed business concept plans, business plans, and other supporting documents submitted by the candidates. Decisions, judgments, and selections of the committee are at the discretion of the committee and are final. By participating in the competition, each applicant agrees to these Official Rules and to all decisions of the Judging Panel, which are final and binding.

The Harrow & Colchester Chamber of Commerce and its partners reserve the right to use all participants' names, likenesses, pictures, portraits, voice, biographical information, written submissions, and written or oral statements, for advertising and promotional purposes without additional compensation to participants unless required by law.

By submitting an application for, and entering the competition each applicant advancing to the final phase of the competition authorizes the Harrow & Colchester Chamber of Commerce and its partners to conduct a credit check and background/reference check as deemed necessary.

The Harrow & Colchester Chamber of Commerce and its partners strive to provide support to any viable business entering the competition, whether or not that business wins the "WIN THIS SPACE"

competition. All entrants with feasible business plans can be further contacted with information offers, to assist in further business planning, networking or about available retail property in the Municipality of Harrow.

“WIN THIS SPACE” contest Rules and Regulations are subject to changes and updates.

If selected as the Grand Prize Winner, the candidate agrees to accept the \$12,000 prize amount award from the Harrow & Colchester Chamber of Commerce and its partners, and the payment will be specifically used towards the lease payment of a participating space related costs (i.e. hydro, heat), which the candidate may choose upon winning.

The Grand Prize Winner’s business must show a viable budget detailing the ability to generate any remaining income, which the lease payment of the selected space may require over & above the WINNING contribution being received from the Harrow & Colchester Chamber of Commerce and its partners.

The lease agreement and term will be agreed upon by the landlord/property agent and the candidate, and not involve the Harrow & Colchester Chamber of Commerce and its partners.

If the Grand Prize Winner closes the business prior to the first year than all remaining payments towards the monthly lease amount will be forfeited and/or be returned back to the Harrow & Colchester Chamber of Commerce and its partners and/or stop payments issued for each month’s cheque.

Application and Selection Process

The Harrow & Colchester Chamber of Commerce and its partners/judges can choose up to thirty (30) applicants to advance to the next phase for additional consideration, and to receive a series of 2 Business Plan Training workshops. All other applicants will be informed of their removal from the competition.

The semi-finalists can obtain further assistance with their business plan submission from other business assistance services during the competition, if they choose. Any/all additional services utilized will be at the candidates own expense and not reimbursed for by the organizers of this competition. However, mentoring will be provided at no expense to the candidate by the Small Business Centre (SBC) and Libro Credit Union.

The semi-finalists must submit business plans and supporting documents to the Harrow & Colchester Chamber of Commerce on a date to be determined.

The Judging Panel will choose 5 finalists, who will be expected to participate in a Live FINALE presentation to be held on a date TBD. The finalists will present their respective business concepts and plans to the judging panel, and be asked to demonstrate via product or electronic media, how the business could be displayed, marketed, etc.

During this appearance, the finalists must be prepared to answer questions from the judges and demonstrate product and business acumen as well as discuss financial planning for the purpose of sustaining a minimum one-year commitment to lease.

Following the live FINALE presentation, the judging panel will select 1 business concept as the Grand Prize Winner. The WINNING entry will be awarded the GRAND PRIZE of \$12,000 paid out as 12 monthly cheques in the amount of \$1000. The prize amount is to be specifically utilized towards the first year's lease of one of the available commercial spaces and associated expenses (i.e. hydro, heat), in Harrow, Ontario. Any amount in excess of the \$1000 will be borne by the tenant, in this case known as the Grand Prize Winner.

In the event a Grand Prize Winner cannot make suitable leasing arrangements to set up their business within 1 month of winning the Grand Prize, then the awarded GRAND PRIZE will be forfeited and can be awarded to an alternate winner as selected by the judging panel to fulfill the role of the winner.

The Grand Prize Winner must then negotiate with the owner(s) of a vacant property in Harrow, Ontario and construct a working lease agreement, no later than a date yet to be determined. If the Grand Prize Winner does not achieve a grand opening on or before a date yet to be determined (subject to change) the incentive package is forfeited.

By accepting the Grand Prize incentive package, the winner releases and discharges the Harrow & Colchester Chamber of Commerce and its partners, participating sponsors, information providers, content providers, advertisers, advertising agencies, promotional and marketing agencies, and any other legal entity involved with or otherwise providing services related to this competition and all their respective employees, officers, directors, representatives and agents from any liability or damage due in whole or in part to the award, acceptance, possession, use or misuse of the Grand Prize or from participation in this competition.

Information regarding the Grand Prize Winner will be posted on the Harrow & Colchester Chamber of Commerce website www.visitharrow.ca and will be released to the public through media alerts and other written and oral venues.

Winner's Obligation

The Grand Prize Winner will be obligated to;

- Execute a minimum one-year lease for a retail/service/office, in the downtown area of Harrow, ON
- Open to the general public no later than a date to be determined (subject to change).
- Operate during all normal/customary business hours for the term of the lease.

The Grand Prize Winner may not sublet any part of the leased space during the first year unless outlined in the business plan submitted and approved by the Judging Panel on the winning entry.

Should the Grand Prize Winner close the business at any time during the first year of operation then the WINNER will forfeit the remaining months \$1000 per month contribution from the Harrow & Colchester Chamber of Commerce and its partners.

The Grand Prize Winner cannot utilize the \$1000 per month cheque awarded by the Harrow & Colchester Chamber of Commerce and its partners for any expenses other than the lease of the space, and associated costs (i.e. Hydro, heat). Should the lease negotiated between the Grand Prize Winner and property owner/manager fall into more than 1 month arrears, the Grand Prize Winner will jeopardize and/or forfeit the balance of the payments outstanding from the Harrow & Colchester Chamber of Commerce and its partners.

I, _____, (Grand Prize Winner of Win This Space) have read the above, and confirm that I've met the eligibility requirements of the Win This Space Business Recruitment Contest and will abide by the rules and regulations and winner's obligations as set forth in this document.

Grand Prize Winner of Win This Space

Date

Witness

Date